

**MEETING MINUTES– West Bethlehem Township Supervisors Meeting Tuesday, June 14, 2022 @ 6pm**

**Attendees:** Tom Donahoo-Chairman/Supervisor; Lars Lange-V Chairman/Supervisor; Dave Garland-Supervisor; Eric Betzner-Solicitor; Betsy Benning-Secretary Treasurer RTK Officer

**Announcement:** This meeting is being audio and video taped as an aid to the Secretary only and is not to be considered an official record of business.

**Please be aware:** Any recordings made of this meeting, by other individuals, likewise, are not an official record of business.

**Pledge of Allegiance:** I pledge Allegiance to the flag of the United States, and to the Republic, for which it stands, one Nation, Under God, indivisible with Liberty and Justice for all.

**Citizen’s participation:**

~Betty Girdish – status update for complaint regarding property on 219 Dobbie Lane, Township grass cutting by township supervisors.

**Supervisor Lars** will contact the property owners.

~Residents John Sargent and John DeJuliis – thanked the Township for working on Garrett Rd.

**Roadmaster Tom** states some additional work needs completed near the sand bar, on the end of the bridge where an excavator is needed, Residents John Sargent & John DeJuliis will assist with this process. WBT will provide the pipe.

**Bid opening/possible award: 6:05 pm:**

~ Pine Run Rd. DGLVR Project

**Minutes from previous Monthly Meeting/s:**

**Motion:** to accept minutes from previous meeting:

\_\_\_\_\_ M \_\_\_\_\_ Tom Donahoo, \_\_\_\_\_ Lars Lange \_\_\_\_\_ 2nd \_\_\_\_\_ Dave Garland, **all voted yeas, Motion passed.**

**Bills paid since last meeting:** West Penn Power, \$445.91 (Street Lights); West Penn Power, \$106.88 (Gen); Columbia Gas, \$163.79 (Gen); Highmark BC/BS, \$8005.61 (Gen); SPWA \$56.53; Sam’s Club Mastercard, \$503.10 (Gen); Consolidated Communications, \$280.22 (Gen).

**New Bills:** Briggs Tires, \$421.00 (State); UniFirst, \$188.70 (Gen); Stephenson Equipment, \$1014.88 (Act 13); Brownsville Ace Hardware, \$57.07 (Gen); Cumberland Truck Parts, \$132.55 (Gen); Crystal Sound System, \$60.00; PSATS, \$240.00 (Gen); Arthur Keys \$23.16 (Gen); Harshman CE Group, \$4153.20 (Act 13); Harshman CE Group, \$45.00 (EQT Highland Ridge Rd Construction); Harshman CE Group, \$37.50 (Diversified Garrett); Observer Reporter, \$925.77 (Gen); Coolspring Stone Supply, Inc. \$15,089.53 (Act 13); Higbee Insurance, \$96.00 (Gen); Bottled Gas Service, \$130.00(Gen); Bigs Sanitation, \$110.00 (Gen);Kint Electric, \$200.00 (Gen); Log Cabin, \$443.30 (State); MWBJSA, \$49.00 (Gen); Nusida Accounting Services, \$300.00 (Gen); Marianna Volunteer Fire Company, \$3250.00 (Gen);Yablonski,

**Page 2 West Bethlehem Township Supervisors meeting Tuesday, June 14, 2022 @ 6:00 pm**

Costello and Leckie, \$400.00 (Gen); El Grande Industries, Inc. \$76,190.45( (Gen); Interstate Pipe, \$3194.00 (Act 13)

**Motion:** to pay the bills \_\_\_\_\_ Tom Donahoo, \_\_\_\_\_ M \_\_\_\_\_ Lars Lange \_\_\_\_\_ 2nd \_\_\_\_\_ Dave Garland, **all voted yeas, Motion Passed**

**Correspondence:**

~ Denny Welsh- Owner Vesta Mine Supply states he has repaired as well as retained a historic sign (1917 Public School) that belongs to the Township and is willing to donate his time and cost to assist having a Memorial historic marker created and erected in the Township yard.

**Road Masters Report:**

~mowing sides of roads

**Solicitors Report:**

~Bid review for Pine Run Rd.

**Old Business:**

~sale of old equipment **Sale of old equipment WILL COMMENCE ON MUNICIBID**

~Municipal sale of items

~~~seeking estimates to haul equipment to scrap dealers~~

~old TVs, and electronic equipment being taken to JVS Environmental- post clean-up day/s collections. (Lars – still working on)

~used tires need removed and recycled-due to post numerous clean up days/collections. Secretary has reached out to some establishments to receive information on what the process entails as well as the costs involved.

~DEP had provided grants specifically for tire removal, currently these grants are closed.

~Liberty Tire Removal will pick up and remove all tires for \$5.00 each, + a fuel charge- regardless of tire size. (Counting and calculating tire removal cost is placed on the responsibility of the driver according to Liberty Tire Removal)

~Reached out to Washington County -Jordan Widmer to notify his “watershed Specialist (Jennifer Dab)” to set up a Tire shredding event for this fall. This would be zero cost to the Township, other than transporting the tires to the set-up location & man hours (prep), tire shredding process takes place at well pads sites. **Secretary** will continue working toward scheduling the tire shredding event. **6-17-2022 Recd call from Jordan regarding Tire Shredding Event, process to be set up this fall with Range Resources (establishment involved with events) and Jordan and Jennifer will continue to monitor upcoming event and reach out to WBT closer to fall.**

**Page 3 West Bethlehem Township Supervisors meeting Tuesday, June 14, 2022 @ 6:00 pm**

~Dans Tire Removal-Dickerson Run, PA- waiting for a return call for their information.

~Repointing of Township building – ad needed from Bryan Lowe/Harshman CE Group. David Leonard of Harshman CE Group assigned as engineer for this project – **Meeting with Ken Kulac – 6-28-2022 @ 8am**

~Bid collections for 2<sup>nd</sup> floor painting and window repair (Lars – in progress)

~DCNR Park Renovation Grant:

~ communicate with DCNR staff (Lars)

~communication with Frances Kennedy regarding possible land issues (Lars)

~US Army Corps of Engineers Flood Control Project – **bi-annual inspection was Monday, June 13, 2022 @ 9:30 am.**

~Meeting at the Marianna Mine Yard/Maintenance Building scheduled for June 2, 2022, regarding slate dump/mine yard grant project\*. Meeting will be held between West Bethlehem Township, Marianna Borough and Downstream Strategies. **\*Meeting to be rescheduled -had to be cancelled due to an advertising error.**

~investigate new electronic sign for the Township and Library building (Lars)

~investigate purchasing a small woodchipper (Lars)

**New Business:**

**Motion:** to accept bids up until 12 noon on 6-14-2022 for the Pine Run Rd DGLVR Project and *possibly* \*award the project.

\_\_\_\_\_ M \_\_\_\_\_ Tom Donahoo \_\_\_\_\_ 2nd \_\_\_\_\_ Lars Lange \_\_\_\_\_ Dave Garland, **all voted yeas, Motion Passed**

**Motion:** to create a Resolution to follow the Municipal Records Manual regarding record retention and disposition schedules.

\_\_\_\_\_ 2nd \_\_\_\_\_ Tom Donahoo \_\_\_\_\_ M \_\_\_\_\_ Lars Lange \_\_\_\_\_ Dave Garland, **all voted yeas, Motion Passed**

**Motion:** to create a Resolution for grant application for creek access feasibility studies to TMCWSA.

\_\_\_\_\_ M \_\_\_\_\_ Tom Donahoo \_\_\_\_\_ Lars Lange \_\_\_\_\_ 2nd \_\_\_\_\_ Dave Garland, **all voted yeas, Motion Passed**

**ACTION ITEMS TO BE ADDED:**

**Page 4 West Bethlehem Township Supervisors meeting Tuesday, June 14, 2022 @ 6:00 pm**

**\*Motion:** To accept 1 of the 2 quotes received for the Feasibility Studies – (WBT received 2 quotes for the Feasibility Studies, either Harshman CE Group, LLC or Down Stream Strategies).

\_\_\_\_\_ M \_\_\_\_\_ Tom Donahoo \_\_\_\_\_ Lars Lange \_\_\_\_\_ 2nd \_\_\_\_\_ Dave Garland, **all voted**  
**yeas, Motion Passed**

**\*Motion:** to accept Down Stream Strategies to undertake the Feasibility Studies.

\_\_\_\_\_ M \_\_\_\_\_ Tom Donahoo \_\_\_\_\_ Lars Lange \_\_\_\_\_ 2nd \_\_\_\_\_ Dave Garland, **all voted**  
**yeas, Motion Passed**

**\*Motion:** to award the low bid for the Pine Run Rd DGLVR Project to (all amounts and information on the bid verified by Harshman CE Group Engineer, Richard Rush at 12 noon following the opening of the bids).

\_\_\_\_\_ M \_\_\_\_\_ Tom Donahoo \_\_\_\_\_ Lars Lange \_\_\_\_\_ 2nd \_\_\_\_\_ Dave Garland, **all voted**  
**yeas, Motion Passed**

**\*Pine Run Rd DGLVE Project was awarded to the low bidder, Piccolomini Development, at a quote of \$27,290.79**

**Motion:** to sign the Marianna Volunteer Fire Company agreement, contract period from 7-1-2022 thru 6-30-2023, Contract amount is \$3250.00.

\_\_\_\_\_ M \_\_\_\_\_ Tom Donahoo \_\_\_\_\_ 2nd \_\_\_\_\_ Lars Lange \_\_\_\_\_ Dave Garland, **all voted**  
**yeas, Motion Passed**

**Motion:** to make application for an ARLE Grant for Township Road Signage.

\_\_\_\_\_ M \_\_\_\_\_ Tom Donahoo \_\_\_\_\_ Lars Lange \_\_\_\_\_ 2nd \_\_\_\_\_ Dave Garland, **all voted**  
**yeas, Motion Passed**

**Motion:** to appoint a new Code Enforcement Officer—**TABLED**

\_\_\_\_\_ Tom Donahoo \_\_\_\_\_ Lars Lange \_\_\_\_\_ Dave Garland, all voted yeas,  
Motion Passed

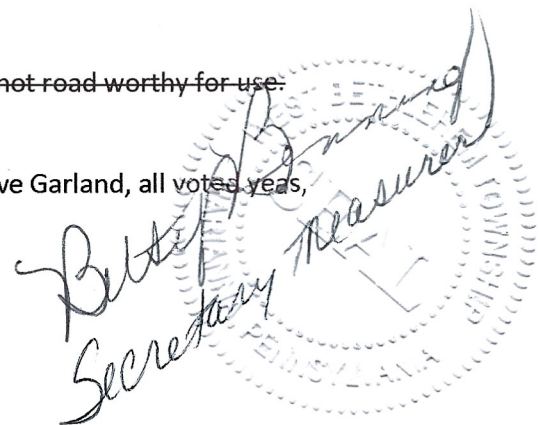
**Motion:** to appoint an engineer for repointing of the Township Building project—**TABLED**

\_\_\_\_\_ Tom Donahoo \_\_\_\_\_ Lars Lange \_\_\_\_\_ Dave Garland, all voted yeas,  
Motion Passed

**Motion:** to remove auto insurance from vehicles not being driven or are not road worthy for use—**TABLED**

\_\_\_\_\_ Tom Donahoo \_\_\_\_\_ Lars Lange \_\_\_\_\_ Dave Garland, all votes yeas,  
Motion Passed

Meeting Adjourned: \_\_\_\_\_ 6:40 pm \_\_\_\_\_



Handwritten signature: Betty B. ...  
Title: Secretary Treasurer