

MEETING MINUTES - West Bethlehem Township Supervisors Meeting Tuesday,

September 12, 2023@ 6:00pm

Attendees: Tom Donahoo-Chairman/Roadmaster-Supervisor; Lars Lange-V Chairman-Supervisor; Dave Garland-Supervisor; Betsy Benning-Secretary Treasurer-RTK Officer, Solicitor
ABSENT

Announcement: This meeting is being audio and video taped as an aid to the Secretary only and is not to be considered an official record of business.

Please be aware: Any recordings made of this meeting by other individuals, likewise, are not an official record of business.

Pledge of Allegiance: I pledge Allegiance to the flag of the United States of America, and to the Republic, for which it stands, one Nation, Under God, indivisible with Liberty and Justice for all.

1) 6:05 Bid Opening – Repointing of Township Building

(Lars recently learned all \$42,500 LSA funds *can* be put toward repointing of the Township Building)

Citizens Participation:

~Paulette Benard – timecards and documents (Paulette state she would still like a meeting with Supervisor Lars)

Minutes from Previous Meeting:

1) Motion: to accept previous meeting minutes

M	Tom Donahoo,	2nd	Lars Lange	Dave
<u>Garland All voted yeas, Motion carried.</u>				

Bills paid since last meeting: PSATS, \$99.00 (Gen); Yablonski/Costello/Leckie, \$400.00 (Gen); West Penn Power, \$504.55 (Street Light); Lowes, \$90.00 (Gen); West Penn Power, \$38.77 (Gen); SPWA, \$44.88 (Gen); Lars Lange \$55.68 (Gen) (Reimb mileage PSATS fall Forum)

New Bills to be paid: Observer Reporter \$1128.96 (Gen); Curry Fluid, \$116.56 (Gen); Unifirst, \$445.26 (Gen); Dry Tavern Ace Hardware, \$247.84 (Gen); Stephenson Equipment, \$174.42 (Gen); Briggs Tire, \$2496.00 (State); Harshman CE Group \$3743.50 (Act 13); Interstate Pipe, \$2480.00 (Act 13); Fleet Pride, \$334.66 (Gen)Walts Garage, \$2925.35(State);Bigs Sanitation, \$110.00 (Gen); Sam’s Club Mastercard, \$609.98 (Donation Fund = \$423.05, Gen Fund= \$186.93 Gen); Lowes, \$35.13 (Gen); MWBJSA, \$49.00 (Gen); Redstone Excavating \$421,396.43 (ARPA); Sprague Energy, \$2972.42 (State); Yablonski, Costello, & Leckie, \$400.00 (Gen); Harshman CE Group, \$156.00 (Gen); Bigs Sanitation, \$110.00 (Gen); Fleet Pride, \$334.66 (Gen); Curry Fluid Power, \$116.58 (Gen); Appraising Greene Real Estate Services \$250.00 (Gen);

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2) **Motion**: to pay the bills

_____ M _____ Tom Donahoo _____ Lars Lange _____ 2nd
_____ Dave Garland All voted yeas; Motion carried.

Correspondence:

~received information from PENNDOT on pricing for a flashing signal, approx. \$18,000 for a flashing signal & signage to watch for stopped vehicles (crest of hill between Highland Ridge & Hainer Rds.)

~yearly insurance premium savings of \$331.00 resulted from selling the 1992 Ford Utility Truck & 1972 Pumper Truck

~received a Thank you note from the Durila and Hines Families located on Fisher Hollow Road because of the new paved road they received.

~Fern Sibert (Cleaning our County) will be collecting caps again on Thurs 9-14-2023, at the Township Building

~Supervisors and Secretary/Treasurer and Tax Collector will be attending the 2023 WCATO convention @ Hilton Garden Inn, Southpointe on October 12, 2023.

~WBT received a \$5,000 check (or mini grant reimbursement check) from Washington County Watershed Alliance, for township payments to Downstream Strategies for a creek access feasibility study.

~2 new signs ordered for the West Bethlehem Township trail (1 was stolen & 1 extra)

Roadmasters Report:

~Stop sign requested on Central Ave.

Solicitors Report:

Old Business:

~communication with dog warden regarding WBT residential visit.

~Solicitor has been communicating with Kelly Stepp, regarding her mother's property (Fran Kennedy); he's hoping this is resolved shortly.

~Fix Ur Kat - Information on applications for Feral or (unwanted neighborhood cats) and how the process can be handled by the residents. **Supervisor** Lars explains the process to residents.

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New Business:

- 3) **Motion:** to accept bid for the Grable Road Improvement Project by Redstone Excavating at a price of \$170,640.00 (following verification of all materials from Engineer and Solicitor)

_____ M _____ Tom Donahoo _____ LarLange _____ 2nd _____ Dave
Garland **All voted yeas; Motion carried.**

- 4) **Motion:** to cease all "work at home projects" unless 2 supervisors agree to the work (before) the process is being done at home.

_____ 2nd _____ Tom Donahoo _____ Lars Lange _____ M _____ Dave
Garland **2 SUPERVISORS voted yeas (Supervisor Lars abstained); Motion carried.**

- 5) **Motion:** Whitehall Street lots owned by Township agree to sell to the Niverth Family at the appraised value price of \$1900.00, subject to Township Solicitors approval.

_____ Tom Donahoo _____ M _____ Lars Lange _____ 2nd _____ Dave
Garland **All voted yeas; Motion carried.**

- 6) **Motion:** to use the remainder of the ARPA funds for paving Fisher Hollow Road. The total paving bill is \$421,396.43. Remaining amount in the ARPA fund account = \$114,211.24

_____ M _____ Tom Donahoo _____ _____ Lars Lange _____ 2nd _____ Dave
Garland **All voted yeas; Motion carried.**

- 7) **Motion:** to purchase a new flagpole for the one located at the Township Building.

_____ Tom Donahoo _____ M _____ Lars Lange _____ 2nd _____ Dave
Garland **All voted yeas; Motion carried.**

- 8) **Motion:** to complete an advertising investigation in the Observer Reporter newspaper for a request for Proposals and Qualifications for a Township Code Enforcement Officer

_____ 2nd _____ Tom Donahoo _____ M _____ Lars Lange _____ Dave
Garland **All voted yeas; Motion carried.**

- 9) **Motion:** to complete an advertising investigation in the Observer Reporter newspaper for a request for Proposals and Qualifications for a Grant Writer

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____ 2nd _____ Tom Donahoo _____ M _____ Lars Lange _____ Dave
Garland All voted yeas; Motion carried.

~Supervisor Tom requested both ads run together as 1 ad for a better price.

- 10) Motion: to reschedule the Fall Community Days in combination with the
Library for October 21, 2023.

____ 2nd _____ Tom Donahoo _____ M _____ Lars
Lange _____ Dave Garland All voted yeas; Motion carried.

~Supervisor Tom requested water be turned off following Monday 10-23-2023
at the Township Park.

- 11) Motion: to budget up to \$1500.00 from the Donation Bank account for the Fall
Community Day.

____ Tom Donahoo _____ M _____ Lars
Lange _____ 2nd _____ Dave Garland All voted yeas; Motion carried.

- 12) Motion: to advertise for bids for removal and replacement of insulation of the
Township maintenance garage.

____ Tom Donahoo _____ M _____ Lars
Lange _____ 2nd _____ Dave Garland All voted yeas; Motion carried.

- 13) Motion: to add an addl action item to the agenda.

____ M _____ Tom Donahoo _____ 2nd _____ Lars Lange
____ Dave Garland, all voted yeas, Motion carried.

- 14) Motion: to regarding acceptance of bid from Cain Contracting in the amount of
\$79,800 for repointing of the Township Building (\$42500 from LSA grant to -
Subject to Solicitor & verification of payment details)

____ Tom Donahoo _____ M _____ Lars Lange _____ Dave
Garland All voted yeas; Motion carried. No second MOTION DIED

Supervisor Lars will contact the Washington County Redevelopment as to how
not to lose the Grant funds.

Meeting adjourned: _____ 7:10pm _____

Patricia Benning
Secretary
Supervisor

