

MEETING MINUTES:

WEST BETHLEHEM TOWNSHIP SUPERVISOR MEETING – TUESDAY, DECEMBER 2, 2025 @ 6:00PM

Attendees: Tom Donahoo: Chairman/Supervisor/Roadmaster; Dave Garland: Vice-Chairman/Supervisor/Roadmaster; Lars Lange: Supervisor; Tonya Heckler: Secretary/Treasurer/RTK Officer; Eric Betzner-Solicitor.

Announcement: This meeting is being audio & videotaped as an aid to the secretary only and is not considered an official record of business.

Please be aware: any recording made of this meeting is, likewise, not an official record of business.

Pledge of Allegiance: I pledge allegiance, to the flag of the United States of America, and to the republic, for which it stands, one nation under God, indivisible, with liberty and justice for all.

Citizens Participation: Betty Girdish

Minutes from Previous Meetings:

- 1) Motion: to accept minutes from last month's meeting.
____M____ Tom Donahoo ____2nd____ Dave Garland _____ Lars Lange, all voted yeas, Motion carried.

Bills Paid Since Last Meeting:

BCBS: \$11,195.41 (GEN); Big's Sanitation: \$125.90 (GEN); Columbia Gas: \$35.08 (GEN); Consolidated: \$421.63 (GEN); Judson Wiley: \$7,443.50 (GEN); MVFC Relief: \$8,897.43 (GEN); SPWA: \$49.81 (GEN); West Penn Power: \$825.40 (GEN).

New Bills To Be Paid:

Briggs Tire: \$1,684.00 (ACT13); Curry Fluid: \$116.58 (GEN); Dry Tavern Ace: \$59.55 (GEN); FleetPride: \$100.96 (GEN); Harshman CE Group: \$229.38 (GEN); Harshman CE Group: \$780.00 (GEN); Hoy's: \$150.00 (GEN); Marianna/West Beth JSA, \$58.90 (GEN); NAPA: \$59.95 (GEN); Sam's Club CC, \$893.25 (GEN); Ron Lewis: \$842.28 (ACT13); Yablonski, Costello & Leckie, \$400.00 (GEN).

- 2) Motion: to pay the bills.
____2nd____ Tom Donahoo ____M____ Dave Garland _____ Lars Lange, all voted yeas, Motion carried.

Correspondence:

Hunter Shippee ~ Paper Alley: Township doesn't have any ownership or interest in the property. Both individuals should sought an attorney and come to an agreement.

The contract for the Solar Panels came by certified mail.

USPS letter about Post Office

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Roadmasters Report: **Snow and working on equipment for the snow**

Solicitors Report: **None.**

Old Business:

New Business:

- 1) **Motion:** to adopt the finalized **2026 Budget** with no revisions.
_____ **M** _____ Tom Donahoo _____ **2nd** _____ Dave Garland _____ Lars Lange, **all voted yeas,**
Motion carried
- 2) **Motion:** to schedule the **2026 Re-Organization Meeting** for Monday, January 5, 2026 at 12 noon at the Township Building, located at 247 Jefferson Ave. Suite 2, Marianna, PA 15345. Immediately following will be the regular monthly Supervisors Township Meeting. The **Board of Auditors** meeting will be held on Tuesday, January 6, 2026 at 11:00am.
_____ **M** _____ Tom Donahoo _____ **2nd** _____ Dave Garland _____ Lars Lange, **all voted yeas,**
Motion carried
- 3) **Motion:** to hire Tim Mitchell as the outside auditor for the 2025 annual audit.
_____ **M** _____ Tom Donahoo _____ **2nd** _____ Dave Garland _____ Lars Lange, **all voted yeas,**
Motion carried
- 4) **Motion:** West Bethlehem Township has appointed Tim Mitchell and will advertise the outside auditor as Tim Mitchell, who will be performing the annual audit for 2025, as a competent public accountant in place of the elected Township auditors.
_____ **M** _____ Tom Donahoo _____ **2nd** _____ Dave Garland _____ Lars Lange, **all voted yeas,**
Motion carried

Meeting Adjourned: _____ **6:10PM** _____



The image shows a circular official seal with a decorative border. Inside the seal, there is a handwritten signature in blue ink that reads "Joseph Heckler". Below the signature, the words "Secretary/Treasurer" are also handwritten in blue ink. The seal is stamped in blue ink.