

MEETING MINUTES:

WEST BETHLEHEM TOWNSHIP SUPERVISOR MEETING – TUESDAY, NOVEMBER 4, 2025 @ 6:00PM

Attendees: Tom Donahoo: Chairman/Supervisor/Roadmaster; Dave Garland: Vice-Chairman/Supervisor/Roadmaster; Lars Lange: Supervisor; Tonya Heckler: Secretary/Treasurer/RTK Officer; Eric Betzner-Solicitor.

Announcement: This meeting is being audio & videotaped as an aid to the secretary only and is not considered an official record of business.

Please be aware: any recording made of this meeting is, likewise, not an official record of business.

Pledge of Allegiance: I pledge allegiance, to the flag of the United States of America, and to the republic, for which it stands, one nation under God, indivisible, with liberty and justice for all.

Guest: Ben Humble: PA 50th District State Representative

Citizens Participation: Betty Girdish, Bonnie Garland

Minutes from Previous Meetings:

- 1) Motion: to accept minutes from last month's meeting.
_____ 2nd _____ Tom Donahoo _____ M _____ Dave Garland _____ Lars Lange, all voted yeas,
Motion carried.

Bills Paid Since Last Meeting:

BCBS: \$10,143.86 (GEN); Big's Sanitation: \$125.90 (GEN); Columbia Gas: \$35.08 (GEN); Consolidated: \$421.63 (GEN); MVFC Relief: \$8,897.43 (GEN); SPWA: \$49.81 (GEN); West Penn Power: \$825.40 (GEN).

New Bills To Be Paid:

AmTrust: \$27,350.00 (GEN); Bailey's Steel: \$277.50 (CAP); BB&T Heavy Truck: \$10,190.59 (ACT13); Briggs Tire: \$2,866.00 (CAP); Cohen Law Group: \$1,156.00 (GEN); Curry Fluid: \$327.26 (ACT13); Curry Fluid: \$227.66 (GEN); Dry Tavern Ace: \$36.75 (GEN); Harshman CE Group: \$47.50 (PEOPLE); Harshman CE Group: \$190.00 (EQM); Harshman CE Group: \$220.00 (GEN); Higbee Insurance: \$636.00 (GEN); Higbee Insurance: \$28,320.00/\$36,055.00 (GEN); Interstate Pipe: \$513.27 (GEN); Kubota: \$11,401.70 (GEN); Marianna/West Beth JSA, \$58.90 (GEN); NAPA: \$50.72 (GEN); Sam's Club CC, \$2,682.23 (GEN); SEI: \$611.50 (ACT13); Tom Donahoo: \$40.00 (GEN); Yablonski, Costello & Leckie, \$400.00 (GEN); Betty Girdish: \$69.00 (GEN), David Garland: \$69.00 (GEN); Lars Lange: \$69.00 (GEN); Tom Donahoo: \$69.00 (GEN); Tonya Heckler: \$69.00 (GEN).

- 2) Motion: to pay the bills.
_____ Tom Donahoo _____ 2nd _____ Dave Garland _____ M _____ Lars Lange, all voted yeas,
Motion carried.

Correspondence:

~2026 proposed budget has been prepared

~Health Insurance Benefit Proposal for effective dates December 1, 2025 through November 30, 2026 has been received.

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~We have received the annual renewal of our liability insurance, worker's compensation and cyber liability insurance.

Roadmasters Report: Working on roads, gravel and tree lines.

Solicitors Report: None.

Old Business:

New Business:

- 1) **Motion:** to review, accept and advertise the proposed 2026 budget.
_____ **M** _____ Tom Donahoo _____ Dave Garland ___ **2nd** _____ Lars Lange, **all voted yeas,**
Motion carried.

- 2) **Motion:** to approve the renewal of the Worker's Compensation Insurance policy package at a yearly cost of \$27,350.
_____ **M** _____ Tom Donahoo _____ Dave Garland ___ **2nd** _____ Lars Lange, **all voted yeas,**
Motion carried.

- 3) **Motion:** to approve the Liability Insurance package at a yearly cost of \$ 28,320.00 .
_____ **M** _____ Tom Donahoo ___ **2nd** _____ Dave Garland _____ Lars Lange, **all voted yeas,**
Motion carried.

- 4) **Motion:** to Approve the Cyber Liability package at a yearly cost of \$636.
_____ **M** _____ Tom Donahoo _____ Dave Garland ___ **2nd** _____ Lars Lange, **all voted yeas,**
Motion carried.

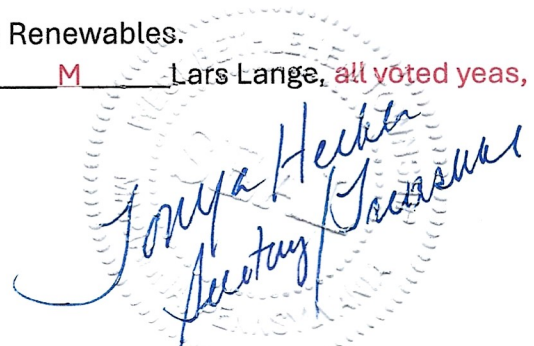
- 5) **Motion:** to accept the Blue Cross Blue Shield healthcare insurance policy package.
_____ **M** _____ Tom Donahoo ___ **2nd** _____ Dave Garland _____ Lars Lange, **all voted yeas,**
Motion carried.

- 6) **Motion:** to approve the hiring of part-time employees when necessary.
_____ **2nd** _____ Tom Donahoo _____ Dave Garland ___ **M** _____ Lars Lange, **all voted yeas,**
Motion carried.

- 7) **Motion:** to approve the hiring of Joseph Ruot for a part-time position.
_____ Tom Donahoo ___ **M** _____ Dave Garland ___ **2nd** _____ Lars Lange, **all voted yeas,**
Motion carried.

- 8) **Motion:** to approve the Solar Lease Agreement with Arena Renewables.
_____ **2nd** _____ Tom Donahoo _____ Dave Garland ___ **M** _____ Lars Lange, **all voted yeas,**
Motion carried.

Meeting Adjourned: 6:24PM



Jonna Hecker
Secretary